

SACHDEVA PUBLIC SCHOOL, PITAMPURA

ADMISSION CRITERIA FOR PRE-SCHOOL CLASS DURING ACADEMIC SESSION – 2017 – 18

In pursuance to the Director of Education, Govt. of NCT of Delhi order F.DE/15/1031/Act/2016/12668 dated 07.01.2017 the following criteria have been laid down for admission to Pre-School Class in the school for the year 2017-18.

1. Seats Available :

Seats available in Pre-School = **160**

2. Category Wise Seat Distribution :

a) **General Seats** = **120**

The remaining seats which are not covered under above categories shall be filled on 100 point scale based on school specific criteria without any discrimination of Caste / Religion / Region etc.

b) **Free Ship Quota** = **40**

25% of the seats are reserved for candidates belonging to the E.W.S. Category/ Disadvantaged group/Orphan who are eligible as per conditions laid down in Govt. Notification no.15(172)/DE/Act/2010/69 dated 07.01.2011 and subsequent orders.

3. School Specific Criteria

Criteria of Neighbourhood for Selection of Candidates for admission in Pre-School class during the session 2017-18.

1. Admission shall first be offered to students residing within one km distance of the school. However, admission shall first be given to all the siblings residing within 1 km.
2. In case of vacancy, students residing within 01 to 03 kms of the school shall be offered admission. However, siblings falling in this category shall be admitted first.
3. If there are still vacancies, then the admission shall be offered to other students residing within 03 to 06 kms from the school. Siblings in this category shall be admitted first.
4. Students residing beyond 06 kms shall be admitted only in case the vacancies remain unfilled after considering all the students within 06 kms area. Siblings in this category shall be admitted first.

In case the number of applications in any category are more than the seats available in the category a draw shall be conducted for admission of students against the number of available seats.

The following areas have been identified for distance criteria for demarcating the neighbourhood.

<u>(0 - 1 K.M.)</u>	<u>(1 - 3 K.M.)</u>	<u>(3 - 6 K.M.)</u>
PITAM PURA - KOHAT ENCL.	KESHAV PURAM	PITAMPURA - WEST ENCLAVE
PITAM PURA - LD BLOCK	ROHINI - SECTOR 9	ROHINI SECTOR - 11
PITAM PURA - PP BLOCK	PITAMPURA - JHULELAL APTS.	ROHINI SECTOR - 16
PITAM PURA - SD BLOCK	PITAM PURA - MU BLOCK	ROHINI SECTOR - 6
PITAM PURA - LP BLOCK	SHALIMAR VILLAGE	BHARAT NAGAR
PITAMPURA - AP BLOCK	RANI BAGH - SRI NAGAR	PITAM PURA - LOK VIHAR
PITAMPURA - CP BLOCK	PITAMPURA - VISHAKHA ENCL.	ROHINI SECTOR - 2
PITAMPURA - DP BLOCK	PITAMPURA - PU BLOCK	ASHOK VIHAR
PITAMPURA - GP BLOCK	PITAMPURA - KU BLOCK	PITAM PURA - PUSHPANJALI ENCL.
PITAMPURA - HP BLOCK	PITAMPURA - SANDESH VIHAR	KANHAIYA NAGAR
PITAMPURA - JP BLOCK	PITAMPURA VILLAGE	ROHINI SECTOR - 4
PITAMPURA - KD BLOCK	PITAMPURA - HD BLOCK	TRI NAGAR - DEVA RAM PARK
PITAMPURA - KP BLOCK	PITAMPURA - CU BLOCK	INDERLOK
PITAMPURA - MD BLOCK	PRASHANT VIHAR	ROHINI SECTOR - 1
PITAMPURA - ND BLOCK	PITAM PURA - G & JU BLOCK	ROHINI SECTOR - 9
PITAMPURA - NP BLOCK	PITAMPURA - BANK VIHAR	PITAM PURA - DEEPALI
PITAMPURA - PD BLOCK	PITAMPURA - BD BLOCK	LAWRENCE ROAD
PITAMPURA - UU BLOCK	PITAM PURA - QU BLOCK	AZADPUR
PITAMPURA - WP BLOCK	RANI BAGH - MAHENDRA PARK	ROHINI SECTOR - 10
PITAMPURA - YP BLOCK	PITAMPURA - VASUDHA ENCL.	JAHANGIR PURI
PITAMPURA FP BLOCK	PITAMPURA - ANAND VIHAR	TRI NAGAR
PITAMPURA VP BLOCK	PITAMPURA - HARSH VIHAR	TRI NAGAR - SHANTI NAGAR
PITAMPURA - HD BLOCK	ROHINI SECTOR - 14	ROHINI SECTOR - 12
	RANI BAGH	TRI NAGAR - VISHRAM NAGAR
	SINGHAL PUR	HAIDER PUR
	PITAMPURA - SU BLOCK	TRI NAGAR - GANESH PURA
	PITAMPURA - CD BLOCK	ROHINI SECTOR - 7
	PITAMPURA - IT COLONY	ROHINI SECTOR - 5
	SARASWATI VIHAR	PITAM PURA - SURAKSHA ENCL.
	SHAKURPUR	TRI NAGAR - LEKHU NAGAR
	RANI BAGH - RISHI NAGAR	PITAM PURA - SAINIK VIHAR
	PITAMPURA - AU BLOCK	SAMAIPUR
	PITAM PURA - EU BLOCK	ROHINI SECOR - 3
	PITAM PURA - DA BLOCK	MAJLIS PARK
	PITAMPURA - GD BLOCK	ADARSH NAGAR
	PITAMPURA - KAPIL VIHAR	ROHINI SECTOR - 13

	SHALIMAR BAGH	SHASTRI NAGAR
	PITAMPURA - RAJDHANI ENCL.	TRI NAGAR - ONKAR NAGAR
	PITAM PURA - NU BLOCK	DERAWAL NAGAR
	WAZIRPUR	ROHINI SECTOR - 15
	PITAMPURA - MADHUBAN CHOWK	
	PITAMPURA - RU BLOCK	
	PITAMPURA - PUSHPANJALI	
	PITAMPURA - CHITRAKOOT	
	ROHINI SECTOR - 8	
	PITAMPURA - FU BLOCK	
	PITAMPURA - ENGG. ENCLAVE	
	ROHINI SECTOR – 13	

EWS & DG Category

The school shall not process the admission of EWS/DG Category students. The D.O.E. will process the applications online of candidates for admission in schools as per the guidelines issued vide number F/DE/15(315)/PSB/2016/12701-711 dated 09.01.2017.

4. Age

As per D.O.E. Order No.F/DE/15/1031/Act/2007/7002 dated 24.11.2007, the child should be at least three (03) years old as on 31st March of the year for admission in Pre-school. The upper age limit shall be as decided by the Directorate of Education for the session 2017-18, the child should at least be three (03) years old as on 31st March 2017.

5. Registration

Standardized registration forms shall be available at the fee counter of the school on all working days from 10th January, 2017 to 31st January, 2017 between 8.30 am to 1.00 pm on payment of Rs.25/- only.

The filled in forms should be deposited in the Admn. office of the school between 08.30 hrs to 13.00 hrs on all working days. The last date for deposit of application form for registration shall be 31st January, 2017 upto 14.00 hrs.

Documents Required :

General Category

1. Self-attested photocopy of the computerized birth certificate issued by the competent authority.

2. Self-attested copy of (any two) of the following documents :
 - (i) Ration Card issued in the name of parents (Mother/father having name of child)
 - (ii) Domicile certificate of child or of his/her parents.
 - (iii) Voter I-Card (EPIC) of any of the parents.
 - (iv) Electricity Bill/MTNL Bill/Water Bill/Passport in the name of any of the parents or child.
 - (v) Adhaar Card/UID Card issued in the name of any of the parents.
3. Self-attested photocopy of the Identity Card (both sides) or fee receipt showing the admission number of the sibling category, in case of sibling category.

6. Admission :

The admission shall be made without any discrimination of caste/religion/region etc. by the admission committee under the Chairmanship of the Principal and assisted by the Incharge Pre-School.

No interview or interaction shall be held with the candidates or parents.

ADMISSION SCHEDULE

1.	Last date of submission of application form in schools	31.01.2017 (Tuesday) at 2.00 pm
2.	Uploading details of children who applied to the school for admission under open seats	Up to 10.02.2017 (Monday) at 3.00 pm
3.	Uploading the list as per neighbourhood criteria of the children who applied for admission under open seats)	Upto 20.02.2017 (Monday) at 1.00 pm
4.	The date for displaying the first list of selected candidates (Including Waiting list) (as per neighbourhood criteria)	28.02.2017 (Tuesday) at 3.00 pm
5.	Resolution of queries of parents, if any (by written/email/verbal interaction) regarding allotment of points to their ward in the first list	01.03.2017 to 04.03.2017
6.	The date for displaying second list of selected candidates (if any) (Including Waiting list) (as per neighbourhood criteria)	15.03.2017 (Wednesday) at 3.00 pm
7.	Closure of admission process	31.03.2017 (Friday) at 1.00 pm

9. Fee Structure

The following is the proposed fee structure for general category student of Pre-School class for the academic session 2017-18.

<u>S. No.</u>	<u>Head</u>	<u>2017 – 18 (Rs.)</u>
1.	Registration Fee*	25/-
2.	Admission Fee*	200/-
3.	Annual Charges**	5,940/-
4.	Tuition Fee	4,675/- pm
5.	Development Fee	700 pm
6.	Earmarked Levies (Technology Charges, Health & Hygiene and Security & Safety Charges)	420/- pm

*(Charged only once at the time of admission)

** (To be paid in the beginning of the session)

The fee structure can be revised as per recommendations of the school Managing Committee

10. Refund

Refund of fee etc. shall be governed as per the instructions/orders of the Director of Education.

**(MONA RASTOGI)
PRINCIPAL**